



City of San Antonio
Planning Department
Master Development Plan Section



Completeness Review

This completeness review is applicable to the following: Master Development Plan (**MDP**), Master Plan Community District (**MPCD**), Planned Unit Development (**PUD**), Flexible Development Plan (**FDP**), Traditional Neighborhood Development (**TND**), Mixed Use District (**MXD**), Military Airport Overlay Zone (**MAOZ**), Manufactured Home Park Plan (**MHPP**), Pedestrian Plan (**PP**) and Subdivision Plat. **To be accepted for review a Plan shall comply with the provisions of ARTICLES I and IV (Application Submittal Requirements and Appendix B) of the Unified Development Code.**

Project/Plat I.D.

#: _____

Plat Name:

Project Engineers/Surveyors or Firm Name:

Address:

Phone # _____ **Fax #:** _____ **E-mail:** _____

Planning Department

Required Items for Completeness Review

- ☐ Completed and signed Application Form
- ☐ Appropriate Plan Review Fee
- ☐ Digital information (MDP's and PUD)
- ☐ 8 1/2 " x 11" Reduced Copy (MDP's and PUD)
- ☐ Storm Water Management Plan (MDP's and PUD)

• **(Plats Only):**

4 copies (folded) with **Planning Department Request for Review form** (attached):

(1) Master Development, (1) Major thoroughfare, (1) Neighborhoods, (1) Historic Preservation

• **(Master Development Plans and PUD Plans): 15 copies (folded) with Planning Department Request for Review form (attached) for respective departments or agencies**

- | | |
|--|--|
| <input type="checkbox"/> Master Development Plan | <input type="checkbox"/> Street and Drainage |
| <input type="checkbox"/> Major Thoroughfare | <input type="checkbox"/> Traffic T.I.A. |
| <input type="checkbox"/> Neighborhoods <input type="checkbox"/> Historic | <input type="checkbox"/> Building Inspection - Trees |
| <input type="checkbox"/> Disability Access (Sidewalks) | <input type="checkbox"/> Parks – Open space |
| <input type="checkbox"/> Zoning | <input type="checkbox"/> Fire Protection |
| <input type="checkbox"/> SAWS Aquifer | <input type="checkbox"/> Bexar County Public Works |
| <input type="checkbox"/> Storm Water Engineering | <input type="checkbox"/> Other: _____ |

☐ **Accepted**

☐ **Rejected**

Completeness Review By: _____ **Date:** _____